

Meeting Minutes of the Board of Trustees of the Baright Public Library
March 18, 2021, Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), Maureen Konwinski (Trustee) & Jim O'Donnell (Trustee)

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:29pm.
- 2) **Acknowledgment of the Open Meeting Law.** Read by Melanie Bloom.
- 3) **Agenda Approval.** Maureen Konwinski moved to approve the agenda, and Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Maureen Konwinski & Jim O'Donnell.
- 4) **Approve minutes.** Maureen Konwinski moved to approve the minutes from the February 18, 2020 board meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Maureen Konwinski & Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from February. There were no unusual expenses except for some grant expenditures that need to be reconciled.
- 6) **Statistical Report.** The board reviewed the statistical report from February. EReads continue to be popular. Library circulation is rebounding but visitors are still down.
- 7) **Strategic Plan Report.**
 - a) *Provide educational and institutional support to the community for those lacking financial stability:*
 - i) No new report
 - b) *Assist an aging population with appropriate services and programs:*
 - i) No new report
 - c) *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - i) The Winter Reading Program had 46 adult and 74 children/teen participants. The library will be offering a DIY Bunny Craft for adults and teens in March. Zoom storytimes with Justine began again in February. Tess the reading therapy dog is coming back in mid-April for in-person visits.
- 8) **Building Maintenance Report.** The lights are going out in one section of the building, and they are in the process of being replaced. The city CARES grant will be providing water bottle filling stations, but they have not been installed yet.
- 9) **Foundation Reports.**
 - a) **Baright Public Library Foundation.** Amanda Peña and Melanie Bloom attended the March 9th meeting. This meeting served as both the annual meeting and the monthly meeting. We reviewed the financials and discussed the fall book sale and promoting applications for the scholarship. They are searching for a new board member to replace John Fifer.
 - b) **Wiebe-Ralston Foundation.** No report.
- 10) **Unfinished Business.**
 - a) **New Board Member.** Amanda Peña received an application for a new board member. Amanda will be meeting with her on Monday.
- 11) **New Business.** The board reviewed the 2020-2021 schedule. We will start reviewing policies in April.
- 12) **Public Comments.** No comment.

13) **Announcements.**

- a) Francine Canfield has been contracted for five hours a week for two months to weed the collection. The weeded items will be sold via the library used book sales, the library (suggested donations), and a third-party vendor for a 15% profit.
- b) OPL will be asking their board to waive fines on overdue books. This is the trend nationwide, so the board may be reviewing the fine policy at the Baright Public Library at the next meeting.
- c) The next board meeting will be held on April 15, 2021.

14) **Adjournment.** Tammy Aldrich moved to adjourn the meeting; Maureen Konwinski seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Maureen Konwinski & Jim O'Donnell. The meeting adjourned at 7:09 pm.