

Meeting Minutes of the Board of Trustees of the Baright Public Library  
Date May 20, 2021, Baright Public Library

Attendees: Amanda Peña (Library Director), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee) & Jim O'Donnell (Trustee)

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:30pm.
- 2) **Acknowledgment of the Open Meeting Law.** Read by Melanie Bloom.
- 3) **Agenda Approval.** Maureen Konwinski moved to approve the agenda, and Jim O'Donnell seconded. The motion passed with the following trustees voting aye:  
Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 4) **Approve minutes.** Maureen Konwinski moved to approve the minutes from the May 20, 2021 board meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye:  
Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from April. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from April. EReads continues to be popular, circulation is down slightly from March numbers, but computer lab use, wi-fi sessions and website visits are up. Visitors increased an average of 10% over March numbers. Library cardholders increased but deletions were up 80% from March. There is limited use of meeting rooms currently due to lack of space.
- 7) **Strategic Plan Report.**
  - a) *Provide educational and institutional support to the community for those lacking financial stability:*
    - i) Continue to provide educational and institutional support to the community for those lacking financial stability. The NEH grant is able to provide Inter-Library Loans free of charge to the Ralston library patrons for fiscal year 2020-2021.
  - b) *Assist an aging population with appropriate services and programs:*
    - i) Providing Inter-Library Loans free of charge allows us to continue to obtain books from around the country so our older residents won't have to travel in order to enjoy our services.
  - c) *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
    - i) Offer many programs to children, teens, and adults to promote a sense of community.
- 8) **Building Maintenance Report.**
- 9) **Foundation Reports.**
  - a) **Baright Public Library Foundation.**

b) **Wiebe-Ralston Foundation.**

10) **Unfinished Business.** None

11) **New Business.** Discussed changes to the covid-19 Procedures.

12) **Public Comments.** No comment.

13) **Announcements.**

a) The next board meeting will be held on June 17, 2021.

14) **Adjournment.** Jim O'Donnell moved to adjourn the meeting; Melanie Bloom seconded.

The motion passed with the following trustees voting aye:

Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.

The meeting adjourned at 7:30 pm.