

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date June 17, 2021, Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee) & Jim O'Donnell (Trustee)

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:30pm.
- 2) **Acknowledgment of the Open Meeting Law.** Read by Melanie Bloom.
- 3) **Agenda Approval.** Maureen Konwinski moved to approve the agenda, and Jim O'Donnell seconded. The motion passed with the following trustees voting aye:
Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 4) **Approve minutes.** Maureen Konwinski moved to approve the minutes from the May 20, 2021 board meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye:
Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from May. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from May. EReads continues to be popular, circulation is down about 27%, from April numbers, but computer lab use and website visits are up. Wi-Fi sessions are down by 2%. Visitors decreased an average of 4.5% over April numbers. Library cardholders increased 57%, but deletions were up only 25% from April, compared to 80% in March. There is no use of meeting rooms currently due to lack of space.
- 7) **Strategic Plan Report.**
 - a) *Provide educational and institutional support to the community for those lacking financial stability:*
 - i) Continue to provide educational and institutional support to the community for those lacking financial stability. The NEH grant is able to provide Inter-Library Loans free of charge to the Ralston library patrons for fiscal year 2020-2021.
 - ii) Provided library cards to 90 students at Meadows Elementary.
 - iii) Continue the Summer Reading Program on Beanstack. The program runs through July 31, 2021.
 - b) *Assist an aging population with appropriate services and programs:*
 - i) Continue to provide Inter-Library Loans free of charge allows us to continue to obtain books from around the country so our older residents won't have to travel in order to enjoy our services.
 - c) *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*

- i) Offer many programs to children, teens, and adults to promote a sense of community, including Out and About Storytime and Take-home crafts program. This program will run monthly.
- d) *Installation of the permanent Storywalk was completed at Wildwood Park.*

8) **Building Maintenance Report.**

9) **Foundation Reports.**

- a) **Baright Public Library Foundation.**
- b) **Wiebe-Ralston Foundation.**

10) **Unfinished Business.** None

11) **New Business.** Discussed Summer Reading Program.

12) **Public Comments.** No comment.

13) **Announcements.**

- a) The next board meeting will be held on July 15, 2021.

14) **Adjournment.** Maureen Konwinski moved to adjourn the meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell. The meeting adjourned at 7:30 pm.