

Meeting Minutes of the Board of Trustees of the Baright Public Library  
Date July 15, 2021, Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee) & Jim O'Donnell (Trustee)

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:30pm.
- 2) **Acknowledgment of the Open Meeting Law.** Read by Melanie Bloom.
- 3) **Agenda Approval.** Maureen Konwinski moved to approve the agenda, and Jim O'Donnell seconded. The motion passed with the following trustees voting aye:  
Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 4) **Approve minutes.** Melanie Bloom moved to approve the minutes from the June 17, 2021 board meeting; Sharon Medina seconded. The motion passed with the following trustees voting aye:  
Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from June. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from June. EReads continues to be popular, circulation is up 56% from May numbers, but computer lab use and website visits are up 37% and 31%, respectively. Wi-Fi sessions are up 25%. Visitors increased dramatically by 41% average over May numbers. Library cardholders increased 2%, but deletions were down by 2 from May's total of 8. There is limited use of meeting rooms, but increased use is expected over the next several months.
- 7) **Strategic Plan Report.**
  - a) *Provide educational and institutional support to the community for those lacking financial stability:*
    - i) Continue to provide educational and institutional support to the community for those lacking financial stability. The NEH grant is able to provide Inter-Library Loans free of charge to the Ralston library patrons for fiscal year 2020-2021.
    - ii) Provided library cards to 90 students at Meadows Elementary.
    - iii) Continue the Summer Reading Program on Beanstack. The program runs through July 31, 2021.
  - b) *Assist an aging population with appropriate services and programs:*
    - i) Continue to provide Inter-Library Loans free of charge allows us to continue to obtain books from around the country so our older residents won't have to travel in order to enjoy our services.
  - c) *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*

- i) Offer many programs to children, teens, and adults to promote a sense of community, including Out and About Storytime and Take-home crafts program. This program will run monthly.
- d) *Installation of the permanent Storywalk was completed at Wildwood Park.*

The Strategic Plan Review was discussed along with ideas for future plans.

8) **Building Maintenance Report.**

9) **Foundation Reports.**

a) **Baright Public Library Foundation.**

b) **Wiebe-Ralston Foundation.**

Jim O'Donnell provided an update from the meetings of the Library Foundation and the Wiebe-Ralston Foundation. Further clarification to come regarding Great Western Bank admin fees.

10) **Unfinished Business.** None

11) **New Business.** Accepted the resignation of Youth Services Librarian – Assistant Director Justine Ridder. A job posting for the vacancy was posted on the City of Ralston website.

12) **Public Comments.** No comment.

13) **Announcements.**

- a) The next board meeting will be held on August 19, 2021.

14) **Adjournment.** Tammy Aldrich moved to adjourn the meeting; Jim O'Donnell seconded.

The motion passed with the following trustees voting aye:

Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.

The meeting adjourned at 7:35 pm.